

Proposed Budget

Cody Conservation District	
Budget Hearing Information	
PO BOX 631	Location: 1501 STAMPEDE AVE, STE 2046 CODY, WY
CODY, WY 82414	Date: 5/9/2023
(307) 578-8335	Time: 9:00 AM
Park County	Budget Prepared by: Russell Dwyer Jr

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The Cody Conservation District has no permanent County funding. However, Park County does provide office space, electric and heating at no cost. They also provided a Grant of \$67,000 for an additional employee. The District currently has one grant funded employee and that grant has been renewed throughout 2023. The District has embarked upon other grant opportunities and is moving forward in expanding the capabilities of the District. The District does have one reliable source of funding through base line funding from the Department of Agriculture. The District does have a minor revenue source consisting of fees collected for Soils Reports. The District sold sapling trees to the public during the FY 21/22 fiscal year and netted approxiemently \$580.00. The District sold bare root saplings again during 22/23 time period. However, the District has not completed the process upon the presentation of this proposed budget. We will continue to grow the bare root sapling annual sale to grow the revenue stream.

The Cody Conservation District petitioned to the Park County Commissioners for an inclusion of a Mill Levy ballot question on the 2022 Primary Election and the question failed on the ballot. The District has since petitioned the Park County Commissioners for a mail ballot special election to ask the residents within the District boundaries for a Mill Levy; the Commissioners denied the request.

S-B RESERVE DESCRIPTION

none

S-C

Names of Board Members	Date of End of Term
Russell Dwyer Jr	12/31/26
Bobbie Holder	12/31/26
Richard Jones	12/31/24
Joe Kondelis	12/31/24
Lloyd Doyle	12/31/26

	Does the district have regular office hours exceeding 20 hours per week? <input checked="" type="checkbox"/> Yes
If Yes, enter	
Address of office:	1501 Stampede Ave, Suite 2046
City, State, Zip:	Cody, WY, 82414
Phone Number:	307-578-8335
Hours Open:	8am-3pm

Where are the minutes of your board meeting available for public review?
 County Clerk's office and the District office files

How and where are the notices of meeting posted for the public?
 Social Media and physically on the bulletin board in the lobby of the County Building and the Park County Courthouse lobby.

Where are the public meetings held?
 At the District Office

PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$89,875	\$152,350	\$434,524	\$434,524
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$209,367	\$223,676	\$538,836	\$538,836
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
Additional Funding Needed :				\$0	\$0
Projected Surplus:				\$104,312	\$104,312

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	Operating Revenues	\$4,454	\$6,971	\$13,000	\$13,000
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$14,636	\$79,821	\$12,821	\$12,821
S-10	Grants	\$116,591	\$44,197	\$451,015	\$451,015
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$19,000	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$135,681	\$149,989	\$476,836	\$476,836
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FY 7/1/23-6/30/24 Cody Conservation District

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$7,500	\$15,200	\$15,200
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$5,653	\$15,819	\$28,500	\$28,500
S-18	Operations	\$57,716	\$102,301	\$359,410	\$359,410
S-19	Indirect Costs	\$26,506	\$26,730	\$31,414	\$31,414
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$89,875	\$152,350	\$434,524	\$434,524

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$73,686	\$73,686	\$62,000	\$62,000

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO BOX 631
CODY, WY 82414

PREPARED BY: Russell Dwyer Jr

DISTRICT PHONE: (307) 578-8335

Proposed Budget

Cody Conservation District

FYE 6/30/2024

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$14,636	\$12,821	\$12,821	\$12,821
R-2.2 Additional County Aid (non-treasurer)	4237		\$67,000	\$0	
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify) _____	4237				
R-2.5 Total Government Support		\$14,636	\$79,821	\$12,821	\$12,821
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$550	\$850	\$1,000	\$1,000
R-3.2 Sales of Goods or Services	4300	\$3,904	\$6,121	\$12,000	\$12,000
R-3.3 Other Assessments	4503	\$0	\$0	\$0	
R-3.4 Total Operating Revenues		\$4,454	\$6,971	\$13,000	\$13,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$78,285	\$32,481	\$265,000	\$265,000
R-4.2 Federal Grants thru State Agencies	4201	\$9,999	\$4,999	\$146,015	\$146,015
R-4.3 Grants from State Agencies	4211	\$28,307	\$6,717	\$40,000	\$40,000
R-4.4 Total Grants		\$116,591	\$44,197	\$451,015	\$451,015
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501				
R-5.2 Other: Specify <u>WRNF</u> _____	4500		\$19,000		
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$0	\$19,000	\$0	\$0
R-5.5 Total Forecasted Revenue		\$135,681	\$149,989	\$476,836	\$476,836
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Cody Conservation District

FYE 6/30/2024

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211	\$0	\$0	\$7,600	\$7,600
E-1.4 Other (Specify)					
E-1.5 water testing equipment	6200		\$7,500	\$7,600	\$7,600
E-1.6	6200				
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$7,500	\$15,200	\$15,200

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011	\$2,045	\$4,432	\$10,000	\$10,000
E-3.2 Mileage	7012			\$6,000	\$6,000
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021			\$500	\$500
E-4.2 Accounting/Auditing	7022	\$0	\$470	\$2,000	\$2,000
E-4.3 Other (Specify)					
E-4.4 TO engineers	7023		\$1,823		
E-4.5	7023				
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$1,003	\$3,428	\$3,000	\$3,000
E-5.2 Office equipment, rent & repair	7032	\$1,040	\$2,000	\$2,000	\$2,000
E-5.3 Education	7033		\$1,500	\$1,500	\$1,500
E-5.4 Registrations	7034	\$500	\$1,100	\$2,000	\$2,000
E-5.5 Other (Specify)					
E-5.6 Dues	7035	\$1,065	\$1,065	\$1,500	\$1,500
E-5.7	7035				
E-5.8					
E-6 TOTAL ADMINISTRATION		\$5,653	\$15,819	\$28,500	\$28,500

Proposed Budget

Cody Conservation District

FYE 6/30/2024

OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval	
E-7	Personnel Services					
E-7.1	Wages--Operations	7202	\$39,153	\$48,000	\$98,000	\$98,000
E-7.2	Service Contracts	7203	\$4,361	\$14,255	\$215,000	\$215,000
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage	7211	\$433	\$0	\$2,000	\$2,000
E-8.2	Other (Specify)					
E-8.3	_____	7212				
E-8.4	_____	7212				
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Calibration standards	7220		\$1,500	\$1,500	\$1,500
E-9.2	_____	7220				
E-9.3	_____	7220				
E-9.4	_____	7220				
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	water well sampling	7230	\$486	\$216	\$750	\$750
E-10.2	bare root saplings	7230	\$3,284	\$4,300	\$6,500	\$6,500
E-10.3	_____	7230				
E-10.4	_____	7230				
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	USGS sediment sampling	7400	\$9,999	\$5,629	\$23,190	\$23,190
E-11.2	BDA	7400	\$0	\$7,565	\$0	
E-11.3	BDA Fence/plantings	7400		\$20,836	\$12,470	\$12,470
E-11.4	_____	7400				
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	_____	7450				
E-12.2	_____	7450				
E-12.3	_____	7450				
E-12.4	_____	7450				
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$57,716	\$102,301	\$359,410	\$359,410

Proposed Budget

Cody Conservation District

FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$500	\$500	\$500	\$500
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511		\$8,538	\$12,000	\$12,000
E-15.2 Workers Compensation	7512	\$438	\$600	\$750	\$750
E-15.3 Unemployment Taxes	7513	\$1,054	\$1,200	\$2,000	\$2,000
E-15.4 Retirement	7514	\$5,621	\$7,019	\$4,164	\$4,164
E-15.5 Health Insurance	7515	\$18,894	\$8,873	\$12,000	\$12,000
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$26,506	\$26,730	\$31,414	\$31,414

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Cody Conservation District

FYE 6/30/2024

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
C-1	Balances at Beginning of Fiscal Year	2021-2022	2022-2023	2023-2024	Pending
	DOA Chart of Accounts	Actual	Estimated	Proposed	Approval
C-1.1	General Fund Checking	\$73,686	\$73,686	\$32,000	\$32,000
C-1.2	Savings and Investments	\$0	\$0	\$30,000	\$30,000
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$73,686	\$73,686	\$62,000	\$62,000
C-2 General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$73,686	\$73,686	\$62,000	\$62,000

DOA Chart of Accounts	1070
SINKING & DEBT SERVICE FUNDS	

C-3		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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C-4		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS	1060
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C-5		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0